



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	MARWARI COLLEGE, BHAGALPUR
• Name of the Head of the institution	KRISHNA CHANDRA JHA
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06412422768
• Mobile No:	9430871658
• Registered e-mail	marwaricollegebgp@gmail.com
• Alternate e-mail	duttaashutosh44@gmail.com
• Address	Near TMBU Headquarter, PO - TNB College Campus
• City/Town	Bhagalpur
• State/UT	Bihar
• Pin Code	812007
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	TM Bhagalpur University, Bhagalpur				
• Name of the IQAC Coordinator	Prof. Ashutosh Kumar Dutta				
• Phone No.	06412422768				
• Alternate phone No.	06412422768				
• Mobile	8825365690				
• IQAC e-mail address	akd1911@yahoo.com				
• Alternate e-mail address	duttaashutosh44@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.marwaricollegebpgp.ac.in/wp-content/uploads/2022/05/Final_AOAR_Report-2019-20.pdf">https://www.marwaricollegebpgp.ac.in/wp-content/uploads/2022/05/Final_AOAR_Report-2019-20.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.marwaricollegebpgp.ac.in/wp-content/uploads/2022/10/AcademicCalendar2020-21.pdf">https://www.marwaricollegebpgp.ac.in/wp-content/uploads/2022/10/AcademicCalendar2020-21.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.00	2007	31/03/2007	31/03/2012
Cycle 2	A+	3.01	2015	01/05/2015	01/05/2020
<b>6. Date of Establishment of IQAC</b>			07/08/2013		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Marwari College, Bhagalpur	Model Degree College	RUSA	2021	10000000	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Establishment of Health Centre for serving the treatment and facilities among the students and employees facing troubles against the pandemic of COVID-19. 2. Organized COVID Vaccination Programmes periodically. 3. Organized workshop on safety measures of COVID-19. 4. Conducted virtual workshop on awareness and significant of online classes.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Modification in the curriculum design.	Implementation of virtual classes in curriculum.	
To introduce Skill Based Programmes.	Organizing workshop on digitization in view of the scheme of MHRD.	
To organize awareness programme on health consciousness.	Established a Health Centre to cope up the need of the college campus.	
Completion of works under RUSA.	Work in progress.	

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Statutory Committee of all teachers.</td> <td>30/05/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Statutory Committee of all teachers.	30/05/2022
Name	Date of meeting(s)				
Statutory Committee of all teachers.	30/05/2022				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>25/02/2021</td> </tr> </tbody> </table>		Year	Date of Submission	2021	25/02/2021
Year	Date of Submission				
2021	25/02/2021				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>The institution is trying to followup the multidisciplinary programmes under NEP 2020. The work has been initiated for establishing B.Ed. Programmes with traditional programmes running in the institution.</p>					
<b>16. Academic bank of credits (ABC):</b>					
<p>Preparation of academic bank of credits is under the purview of parent university whereas our institution is also trying to followup the guideline of NEP 2020.</p>					
<b>17. Skill development:</b>					
<p>There are four vocational courses have already been running in the college under skill development programme.</p> <ol style="list-style-type: none"> <li>1. BCA</li> <li>2. B.Sc. Biotechnology</li> <li>3. BBA</li> <li>4. BIT</li> <li>5. Certificate course in GST.</li> </ol> <p>The above courses are Vocational / professional courses which are focused on skill development of the students. After completion of these courses the students are able to placed himself as expertise</p>					

of their subjects which ensures him self independent for their livelyhood.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The course curriculum of the institute is based on knowledge and skill development oriented. Our students are actively participate and engaged in various types of activities which is a part of integration of Indian knowledge system which covers local languages, culture of surroundings. Our teachers are using also online courses and teacher in Indian languages at par.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution will try to make efforts to capture the outcomes based education in teaching and learning practices.

#### 20.Distance education/online education:

The IGNOU Centre is running smoothly in the campus since more than twenty years as a distance education. Nowadays distance education is popularly accepted by the students.

### Extended Profile

#### 1.Programme

1.1	24
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	6548
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	3224
Number of seats earmarked for reserved category as per GOI/ State	

Govt. rule during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
2.3		<b>1972</b>
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
<b>3.Academic</b>		
3.1		<b>38</b>
Number of full time teachers during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
3.2		<b>60</b>
Number of Sanctioned posts during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
<b>4.Institution</b>		
4.1		<b>35</b>
Total number of Classrooms and Seminar halls		
4.2		<b>71.23</b>
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		<b>95</b>
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the curriculum developed by the university and it has the mechanism for its effective delivery. As an attempt to increase the efficiency of curriculum delivery, the faculty are required to propose modular teaching plans before the beginning of the semester.

This entire process is monitored by the college IQAC. Periodic review of curriculum delivery is carried out during department meetings and any mid-course correction done if necessary. All the departments strive to ensure that there is efficient curriculum delivery and the teachers are encouraged to use innovative teaching-learning methods to achieve this goal. The college administration supports the departments in this process when needed.

Reviewing and updating of the curriculum is very essential for any academic institution.

There ought to be a dynamic curriculum with necessary additions and changes introduced in it from time to time by the university with a prime objective of maintaining an updated curriculum. Revising the curriculum should be a continuous process is provide an updated education to the students at large.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NA</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every year an academic calendar is framed by the University with a view to address students career building mission with all round development of their personality by inculcating high academic, moral and cultural quality and finally to nurture them to develop as complete human beings.

The academic calendar notified by the university contains a complete list of all the important dates regarding various courses like the date of commencement of classroom teaching, filling of registration

forms and submission to the university, filling of examination forms, date of examination, publication of results etc.

The college follows the academic calendar issued by the university strictly and plans all its activities accordingly including the conduct of continuous internal evaluation.

The institution follows an academic culture and system of class test examination and evaluation (sent-up test) before the university examination. The evaluated answer books of the class test are distributed among the students and their oral feedback is also taken. The process of internal evaluation greatly helps in improving the overall academic environment of the institution.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">NA</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**



1

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. The college may have its limitations but in spite of them, it tries its best for the realization of the above mentioned issues.

1. Gender -Number of programs are conducted for women and girl students such as organization of folk competition. Many times the theme of such competitions are based on the issues of gender, environment and sustainability.
2. Environment and sustainability - The NSS unit of the college promotes environmental protection through tree plantation and other sustainable development programs every year, NSS unit undertakes a host of activities in the nearby villages during the special camps. Human values and professional ethics -
3. The college makes a great effort for the development of ethical and human values in the students through various extra-curricular activities national festivals like independence day and republic day serve as a platform to infuse the patriotic and moral values in the students different social activities have been initiated by the college like medical check-up camps, AIDS awareness programs, health and hygiene awareness programs etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

115

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.marwaricollegebgp.ac.in/wp-content/uploads/2022/10/Student-Satisfaction-Survey-2020-2021.pdf">https://www.marwaricollegebgp.ac.in/wp-content/uploads/2022/10/Student-Satisfaction-Survey-2020-2021.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
3204	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<b>Students' minds are where learning takes place. As a result,</b>	

learning must be evaluated by performance. Formal or informal assessments, anonymous or public, individual or collective, can all be used to evaluate students' performance. The Marwari College evaluates students' learning and performance through a variety of approaches, including the creation of assignments and exams, classroom assessment techniques, concept maps and tests, group work evaluation, and the creation and use of rubrics. Project work in place of class quizzes, prolonged library use, participation in peer teaching and mentoring slow learners, more difficult examination questions, and writing assignments on more difficult topics are some of the tactics for advanced learners. Remedial tutorials, self-learning tools, changing teaching approaches in the classroom on a regular basis, peer tutoring, encouraging them to speak orally in class, and providing additional opportunities for classroom engagement are all strategies for slow learners. More strategies for them include teaching learning skills such as note-taking and outlining, active listening, teacher mentorship, encouraging them to spend more time reading in libraries outside of class hours, and providing additional learning possibilities through online sources. Training at top research and educational institutes, propagation of free thinking and ideas, online courses, participation in seminars/webinars and conferences, taking specialized examinations, scholarships, lecture workshops, and summer internships are just some of the special programmes available to advanced learners. Slow learners can benefit from special programmes such as an orientation programme, remedial classes, self-study resources, and feedback sessions.

File Description	Documents
Link for additional Information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2203	38

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For students to improve their learning experiences, the Marwari College provides an excellent platform for them to develop the latest skills, information, attitude, and values. The programmes encourage students' creative abilities while also providing a platform for them to develop problem-solving skills and engage in active learning. Students present their learning in the form of inventive projects and models during the college's annual cultural fest. Students are also encouraged to engage in inter-college and national tournaments. Add-on programmes are run by each department to aid students in their experiential learning. Students receive hands-on instruction while working during internships and industrial trips; participation in simulated events to gain experience working on a real-life model. Seminars, group discussions, quizzes, posters, projects, and skill-based add-on courses are among the activities in which students participate. They are encouraged to publish papers in conferences and journals. The institution hosts professional talks on a variety of topics and encourages students to engage in MOOC courses, inter-college and intra-college technical fests, and other competitions. Students from various colleges take part in the events and learn from one another. For the students' overall growth, regular assignments focused on difficulties, mini project creation, case studies discussion and debates are held.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Marwari College has policies and mechanisms in place to encourage the use of information and communication technology in teaching and learning. Some of the ICT-enabled educational technologies employed by the faculties are described here.

**Google Meet:** Google Meet is a Google video conferencing service. It was previously exclusively available to commercial users, but it is now available to everyone for free. Google Meet is available on the web, as well as on Android and iOS phones and tablets.

**Zoom:** Zoom is a cloud-based video communications platform that lets users create virtual video and voice conferencing, webinars, live chats, screen sharing, and other collaboration features.

**Google Docs:** Google Docs is an online word processor that is part of Google's free, web-based Google Docs Editors package. Google Docs is a web-based application that can be accessed through a web browser. It is also available as a mobile app for Android and iOS.

**Microsoft PowerPoint:** Microsoft PowerPoint is presentation software that allows users to create virtual presentations. It was created to make visual demonstrations for group presentations easier. Presentations are made up of a succession of custom-designed "slides" with photos, text, and other things.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">NA</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

38

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**In terms of frequency and mode, the institute maintains a transparent and thorough internal assessment mechanism. Students**



that are accepted into the course are evaluated on a regular basis through several evaluation systems. The system of internal assessment is provided to students well in advance via the Internal Examination Committee in order to maintain transparency. The Principal convenes faculty meetings and directs them to guarantee that the evaluation process is carried out effectively. Group discussions, unit testing, assignment submission, field tour or field work, and seminar presentations are all used to evaluate students on a regular basis. The students' performance is put on the bulletin board and reported to them. After the assessment, students are interacted with regarding their internal assessment, and poor performing students are provided particular counseling. Part-I and Part-II students are required to deliver lectures on the subject at hand. Students are assigned topics to prepare for a power point presentation by their teachers. Internal assessment allows teachers to more accurately evaluate pupils, while students' enthusiasm in studying and attending classes increases at the same time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination is completely transparent. Faculty members tell students about the various elements of the assessment procedure at the start of the session. Internal examination schedules are planned in advance and distributed to pupils. The course handling faculty members do a quick evaluation. The students' corrected answer sheets are sent to them for verification and any grievances are quickly addressed. The results of students' internal evaluation tests are posted on the department bulletin board. For each experiment, the students' daily performance is evaluated, which includes regularity, performance, viva, and promptness in submitting the record. In lab courses, the student's marks/grade for each experiment is recorded in the observation/record. The project quality is assessed by a selected committee in collaboration with the project guides. Faculties continuously evaluate students in theory lectures, labs, assignments, and unit examinations, and marks are assigned based on defined strategies and posted on the bulletin board. The Institute chooses a senior supervisor to ensure that examinations run smoothly. In cooperation with the Principal, grievances raised during the administration of online/theory exams

are considered and discussed. If a student is dissatisfied with their evaluation, they can request a reevaluation or recount and inquire with the faculty and the HOD.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Rather than purely input-oriented learning, the College uses outcome-based education. The college uses a variety of ways to convey learning results to teachers and students. At the start of the programme, students of honours degree-1 are given an overview of graduate qualities. The faculties spend at least four to five hours introducing the material to the students. The learning outcomes of the programmes and courses are monitored and assessed on a regular basis. Every IQAC meeting and staff meeting has stressed the relevance of the learning outcomes to the faculty. Through tutorial meetings, students are also informed about the programme outcomes, programme specific results, and course outcomes. With the help of the mathematics department, students demonstrate thorough conceptual grasp in all fundamental areas of all subjects. To comprehend the relationship between essential concepts and applications, students must first identify the most significant concepts that appear in everyday life and then design a plan to arrive at solutions in the corresponding areas. In order to solve difficult problems, software tools and coding are utilised to execute mathematical operations, statistical analysis, and simulations at a level that is required. Basic laboratory equipment is utilised appropriately and effectively to conduct measurements, evaluate and interpret the results, and quantify uncertainties. Existing scientific research on a specific topic is located and its accuracy is assessed. The outcomes of scientific research are successfully presented, using clear and well-organized writing and presentation abilities, as well as the use of equations and visualisation apparatus when needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To ensure that course and programme outcomes are met, Marwari College has implemented an outcome-based education methodology. The goal and outcomes are correctly mapped for student testing and evaluation, resulting in program-specific outcomes achieved through performance measurement in terms of knowledge and abilities. To ensure that programme and course outcomes are met, the departments use both direct and indirect methods of assessment. Internal tests, group discussions, projects, laboratory performance, assignments, unit tests, and end-of-term exams are all examples of direct assessment procedures. The results of this assessment are used to evaluate the course's outcomes. Feedback, alumni surveys, co-curricular activities, and extracurricular activities are examples of indirect assessment methods. In outcome-based education, a feedback system is employed to improve the teaching-learning process. Internal assessment is a requirement of ongoing evaluation and is necessary for the achievement of course and programme objectives. An internal examination committee is in charge of ensuring that the evaluation reforms are implemented effectively in terms of course and programme outcomes. Unit testing, field surveys, research visits, practical work, seminars, and internships are among the steps taken by the committee. Furthermore, the institution aims to achieve course and programme results through activities such as cultural activities, N.S.S., career counseling, personality development, and communication skills, as well as the organisation of lectures and health awareness programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>

### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****1346**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.marwaricollegebgp.ac.in/wp-content/uploads/2022/10/Student-Satisfaction-Survey-2020-2021.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NA**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

NA

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

28

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is actively engaged in extension activities through two units of NSS and NCC under the leadership of convenor and nodal officers. Our events includes the awareness programmes on sexual harassment and sensitization with collaboration of government and non-governments agencies. We are organizing also debate, seminars on different topic to create the awareness and boostuping the moral in life of the students. This year was known as the year of corona pandemic. Our NSS team has actively participated in the various programmes organized by Govt and NGOs for the prevention of corona outbreak. The institution has setup a 'Sehat Kendra' under the scheme of Bihar government which protect the health and hygiene of students and the staffs. This Sehat Kendra has organized the vaccination programmes against the corona disease and functioning smoothly.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

6

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

NA

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a distinct policy following the traditional procedure for improving the infrastructural facilities which would facilitate teaching learning processes. The college has about 24240.76 sq.m. (5.99 acre) and few more structures are under construction within the premises. The college has 14 class rooms, with proper lighting, seating and ventilation, one technology



enabled smart class room. In addition to this the institution has a big hall equipped with modern audio and visual instruments which is used for multipurposes like cultural, examination, seminars and high level meetings like senate and syndicate meeting. two seminar halls, administrative and staff rooms, admission and examination cells, fully automated library with more than 61546 books, 1038 reference books, 9768 journals and 95 computers, 12 laboratories equipped with good amount of instrumentation, Botanical and Zoological museums One boys hostel with two units with a capacity of 100 boarders and one girls hostel with a capacity of more than 50 boarders building is ready to handover and the admission will start very soon, four staff quarters, canteen, health centre, girls rest/recreation room, garage and many washrooms. The institution has well maintained stadium in which state level sports/tournament organized regularly.

The college has also provided safe drinking water facility through installation of aqua-guards at various places in the campus and in the hostels and staff quarters. Uninterrupted electricity supply is ensured in the campus with the help of one 65KV and few smaller Gen Sets, and many inverters and UPS systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/gallery/image-galleries/">https://www.marwaricollegebgp.ac.in/gallery/image-galleries/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

### Sports

The institution has well maintained stadium in which state level sports/tournament organized regularly. The institution well and truly involved in extra curricular activities students participate in various sports competitions organized in the campus as well as off campus. The institution organized annual sports meet in which most of the events of the university games like athletics are played by the students of the institution. Occasionally, a separate game is also organized for teachers like fancy cricket match but the sports activities were badly affected due to the world wide COVID-19 pandemic when the normalcy of the covid situation has arisen then the internal activities of sports were conducted within the campus

by following the covid protocol.

#### NSS

National service scheme is adopted by the institution to instill the virtues of selfless service, amity and integrity among the students. The institution has two units of NSS consisting of 50 volunteers in each working under the guidance of program officers who are members of teaching staff. We take pride in the extension activities carried out by our volunteers under NSS. During the COVID-19 pandemic and the lockdown period our NSS units actively participated in health and hygiene activities in support of district administration.

#### NCC

The students are motivated at the beginning of every academic year to enroll them for NCC. A separate wing has been set-up as the office of NCC with the essential equipment under the supervision of our official as Lieutenant who has been awarded at National Level.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

71.23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Integrated Library Management Software (ILMS)**

College library had purchased a commercial library management software AUTOLIB in the year 2017 and since then library functioning is automated. This ILMS is used to manage all library collection like books, journals, magazines, CDs/DVDs, maps, bound volumes, etc. Bar Code technology is used in the library for issue and return of books. All functions like Issue- return, Renewal, Reports Generation, Stock Verification, OPAC, Federated search for multiple databases, computerized attendance, etc are fully automated.

In the year 2018, the software was upgraded and college subscribed the same AutoLib NG ILMS which provides Web-OPAC. With this new feature, readers can easily access the library catalogue/ OPAC from anywhere and search the library collection online. They can check which books are issued on their names, due date, renew the due date and check other electronic resources library has provided.

The OPAC Link is available on

<https://www.marwaricollegelib.org/panel>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.marwaricollegebgp.ac.in/facilities-services/college-library/">https://www.marwaricollegebgp.ac.in/facilities-services/college-library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**NA**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**40**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the institution has sufficient IT facilities for the students and teachers at par. There are four IT labs running for the students with smooth functioning to facilitates IT equipments as required for the internet accessing. The entire campus is fully wifi enabled with 18 MBPS bandwidth of internet. Recently optical fibre cable of wifi i.e. Deltanet is installed in the office for uninterrupted internet facility for the college official work

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.3.2 - Number of Computers

90

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

71.23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Policies for maintaining physical and academic support facilities**  
Policy regarding physical, academic and support facilities have been formulated through the development committee, sports committee and meeting with HoDs and purchased through the purchase committee of the college. The needs and requirements of the things and facilities are discussed in the meeting of HoD and the concerned authorities. Procedure of purchase has been fixed and monitored by purchase committee constituted with teachers of the college under the chairmanship of principal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1024

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	<a href="#">NA</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**E. None of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution facilitates the students' representation by elected students of students' union. They are engaged in various committees concerning to the facilities and curriculum for the students. Their suggestions are followed while making policies or such type of decisions for the benefit of the students. Their representatives are also included in few selective committees and his suggestions if any are considered positively. In addition to this the students are also meet to the principal for their causes and redressed by the principal on-spot or by referring to the concerned committees.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

821

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has established Alumni Association but not registered till now. Few members were nominated in the year of 2015 with portfolio but no any activities of this association were performed due to the COVID-19 pandemic effect.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision & Mission Statements

##### Vision

To impart futuristic technical/professional & general education to instil high pattern of discipline through our dedicated staff, making our students superior & ethically strong just to improve the quality of life of the human race.

##### Mission

To educate students from all over India including those from rural backward area of our country so that they become enlightened individual, improving the standards of their families and society. We are trying our best to provide quality education with character building.

We aspire to establish a system of quality assurance to improve the teaching-learning process & ultimately develop this institute as a centre of excellence.

File Description	Documents
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/about-us/vision-mission/">https://www.marwaricollegebgp.ac.in/about-us/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is attributed to administrative and academic activities. It is also supplemented with co-curricular activities such as dance, music, dramatics, poetry, sports, environmental awareness, placement etc. Almost all responsibilities of the college adopt the practices of decentralization and participative management. For academics and curricular aspects, college is distributed among various departments including Sciences, Arts, Commerce and Sports at the major level. Within each department, committees/societies are formed at the micro levels to ensure that different tasks such as workload, society activities, academic auditing, library work. In addition to quality education, our curriculum ensures that students participate in various co-curricular activities like environmental awareness, respect for humanity, moral and ethical values etc. that play an indispensable role in overall development of student. Apart from facilitating co-curriculum activities, committees also help to delegate the responsibilities such as admission of students, evaluation of certificates during admission, conduct of examination, maintaining discipline among students during various events, elections among students at college level as well as university level, grievance issues, internal complains from staff and students, managing major college events etc. Each committee has a convener and members from the college faculty to look into respective matter of concern. They are formed during the staff council meetings. Moreover, the college conducts "Mentorship Program" which reflects facilitation of decentralization and participative management. Mentorship program seeks to cater to students from diverse cultural and economic backgrounds.

File Description	Documents
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/about-us/organisation-management/">https://www.marwaricollegebgp.ac.in/about-us/organisation-management/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The procedure of the admission of the students were conducting through traditional method since the establishment of the college. The institution is following online admission system in UG and PG which is our strategic perspective plan during the previous year. We have depolyed effectively our one of the strategic plan as mentioned in the previous year plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/about-us/principals-message/">https://www.marwaricollegebgp.ac.in/about-us/principals-message/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes, Our institution is functioning with the support of various committees like statutory committee, development committee, greivance redressal committee, NSS advisory board, HODs meetings and the suggestions as advised by the IQAC. In addition to these committees there are several cells which are also imparted their services as the institutional bodies which is effective and efficient as visible from policies, administrative setup and service rules and procedure etc.

File Description	Documents
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/about-us/administration/">https://www.marwaricollegebgp.ac.in/about-us/administration/</a>
Link to Organogram of the Institution webpage	<a href="https://www.marwaricollegebgp.ac.in/approval/iqac/">https://www.marwaricollegebgp.ac.in/approval/iqac/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Yes, the institution has effective welfare measure for teaching and non-teaching staff as follows:**

**1. Maintaining the contributory fund for welfare of teaching as well as non-teaching employees.**

**2. This fund are used when the employees seeks and needs for financial help for their medical requirements.**

**3. PF, Medical Facilities, group insurance, residential facilities are provided for their welfare.**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**00**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

02



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college is maintaining appraisal performance of the teaching and non-teaching staff are measured against factors like subject knowledge, quality and quantity of output, initiative, leadership abilities, behaviour and supervision,

The appraisals of employees are assessed by the Principal and the same has been sent to the University authority while they are considered for their promotions. The performances of works of faculties are also assessed in HODs meetings and policies are formulated in its meeting for their enhancement in performance.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits as per the requirement of University, Govt. and UGC. The Internal auditors arranged by the college who check thoroughly and audit of the expenditures of the institute.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Effective use of available resources is ensured through proper system. The budget is prepared on yearly basis by the Accounts Department. The institution has adequate budgetary provisions for academic and administrative activities. First of all demand in writing is submitted by respective HOD's. The Principal scrutinizes the demands and grants permission to invite quotations. The administrative staff of the college submits the Statement of Expenditures incurred on a monthly basis. For proper utilization of the funds, we have monitoring committees for purchase and maintenance. For effective monitoring and efficient use of grants provided by the UGC for construction, the Building Committee scrutinizes and sanctions the proposed projects. There is a complete transparency in the policies of allocation and utilization of funds.

File Description	Documents
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/">https://www.marwaricollegebgp.ac.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of college has contributed significantly quality assurance strategies and processes are - 1. Strategy drawn in the meeting with HODs regarding Departmental online/offline programmes to cover the losses of classes arisen due to the COVID-19 pandemic. 2. Arrange special lectures by eminent spiritual personalities on Human values and health precautions due to the COVID-19 pandemic.

3. Motivational meetings conducted with the faculty members to organize the seminars, workshops and faculty development programmes.

4. Contribution of IQAC towards the cleanliness programmes with the major contribution by the students of Post Graduate Department as a curriculum and NSS as a regular practice.

File Description	Documents
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/">https://www.marwaricollegebgp.ac.in/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews the teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through the Principal and HODs through its regular meetings with the support of IQAC. Departmental meetings are conducted regularly to monitor the progress of teaching learning process.

File Description	Documents
Paste link for additional information	<a href="https://www.marwaricollegebgp.ac.in/">https://www.marwaricollegebgp.ac.in/</a>
Upload any additional information	<a href="#">View File</a>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Our institute pays a keen attention to gender equality. The institute provides various facilities which promotes and strengthens gender equity. Prominent academicians and experts in the field were invited to sensitize and promote awareness among the students and teachers which highlights the importance and contribution of women in the society.

The gender equity promotion programs organized by the institution regularly. The institution has a strong ethical work culture that is based equal opportunities to all individuals irrespective of gender, race, caste, color, creed, language, religion. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to our college.

Our planned annual gender sensitization activities were badly affected due to the world wide COVID-19 pandemic which forced us to postpone all these activities like all other institutions of the country.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NA</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NA</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Due to the imposed lockdowns during the year 2020-21 the institution did not generate much waste. However It is the practice in the college to segregate waste into two parts:**

**1.Solid Waste**

**2.Liquid Waste**

**Solid Waste:**

**Solid waste is segregated at each level and collected into Green and Blue Dustbins. Municipal corporation vendors collect the waste from the designated place.**

**Liquid Waste:**

Liquid waste generated by the College are of two types:

1.Sewage waste

2.Laboratory and cafeteria effluent waste

The above waste is channelized through a proper and well functioning drainage system. To treat the waste more efficiently we plan to establish a sewage treatment plan (STP) and Effluent treatment plant (ETP) very soon.

#### E-Waste Management:

The various e-waste components like memory chips, motherboard, compact discs, cartridges etc generated by electronic equipments are recycled by selling to scrap dealer. The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through government authorized vendors.

The institute does not generate biomedical waste, Hazardous chemicals and radioactive wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">NA</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.  
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information :  
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute provides an inclusive environment within its boundaries. It promotes harmony and tolerance towards cultural, communal, linguistic, regional and other diversities.

The Institute celebrates Commemorative days like:

- (1) Independence Day
- (2) Republic Day
- (3) Yoga day
- (4) Women's Day
- (5) AIIDS Day
- (6) Teacher's Day



It also actively participates in Bihar Government's initiatives like:

(1) Jal Jungle Hariyali Campaign

(2) Anti-Liquor Oath

It also celebrates festivals like:

(1) Holi

(2) Saraswati Puja

The NCC and NSS wings of the college are very active and inculcate national and social consciousness. The NSS played an active role during the Covid19 Pandemic.

There are different grievance redressal cells in the institute like Student grievance redressal cell and Women grievance redressal cell.

Further, sports and cultural activities are regularly organized inside the college to promote health and harmony among its students.

The Covid19 Pandemic presented a novel challenge but the institute managed these activities with the help of students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute celebrates Commemorative days like:

- (1) Independence Day
- (2) Republic Day
- (3) Yoga day
- (4) Women's Day
- (5) AIIDS Day
- (6) Teacher's Day

It also actively participates in Bihar Government's initiatives like:

- (1) Jal Jiwan Hariyali Campaign
- (2) Anti-Liquor Oath

Further, sports and cultural activities are regularly organized inside the college to promote values, rights, duties and responsibilities among its students.

The NCC and NSS wings of the college are very active and inculcate national and social values. The NSS played an active role during the Covid19 Pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is**

**B. Any 3 of the above**

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute celebrates Commemorative days like:

- (1) Independence Day
- (2) Republic Day
- (3) Yoga day
- (4) Women's Day
- (5) AIIDS Day
- (6) Teacher's Day

It also actively participates in Bihar Government's initiatives like:

- (1) Jal Jungle Hariyali Campaign
- (2) Anti-Liquor Oath

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Title: Gender Empowerment**

### Best Practice 2

**Title: Green Campus/ Environment Friendly Campus**

**(Please find details in the file attached/uploaded.)**

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### Institutional Distinctiveness

#### Application of Education

The major population of students in the Institute lies in the Social Sciences and Humanities field. The Science and Commerce blocks are also well renowned. The students trained in Science and Commerce are well represented in the socio-economic structure of the society.

But the Social Science students don't have that convenience when it comes to application of education. This shortcoming was overcome during the Covid19 pandemic period. The NSS wing of the college displayed exemplary specimen of human value and courage, when it undertook activities like distribution of soaps and hand sanitizers, medicines and even organising vaccination camps.

In this way the students gave back to the society. They applied the values inculcated through quality education in the institute. They displayed how human capabilities should be utilised in the face of a tremendous challenge.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year:

1. Construction work of building for library, common room under RUSA Scheme.
2. Library and Office to be made fully automated under MIS.
3. Rain harvesting mechanism to be established.
4. To followup the multidisciplinary programmes under NEP 2020.
5. To introduce integrated B.Ed. Programmes in the institution.
6. To conduct seminar & workshop on burning issues on teaching and learning with innovative ideas.